



Whitby War Weekend

24/25/26 August 2019

INFORMATION SHEET

THE SITE WILL BE OPEN FOR FOR SET-UP AND SITING OF EXHIBITORS AND TRADERS:- Thursday 22nd August – 12pm till 10pm / Friday 23rd August – 8am till 10pm / Saturday, Sunday, Monday BEFORE 9.30am.

NO ONE WILL BE ALLOWED TO ARRIVE ON SITE PRIOR TO THESE TIMES.

During the event, there will be no traffic movement on site whilst the public have access other than for service and emergency vehicles and for arena displays. Exhibitors and traders will not be allowed to leave the site during the event unless by special arrangement with the organiser.

Arrival: If you have a large vehicle, you should arrive via Hawsker Lane and use Gate A. All other traffic should arrive via green lane and use Gate B. PLEASE ENSURE YOU FOLLOW THE CORRECT ROAD SIGNS FOR YOUR GATE. Failure to do so will result in being redirected and will delay your entry in to the show.

On arrival at the site you will be required to give your name and group, once checked by security you will be sent to the relevant booking in point to check in and collect your personal passes and pay any outstanding fees with the stewards before moving onto the site to your allocated area.

Security: 24 hour on site security is provided, but you should take reasonable measures to ensure that all your property is secure. In the event of any incident, the on-site security will have the authority to deal with problems and remove people from the site if necessary. The organiser and landowners will not be held responsible for any theft, damage or other spoilage of any items or articles belonging to any trader, exhibitor or attendee.

Facilities: There will be toilet provision on site which will be cleaned daily, mains water stand pipes and chemical disposal units. Please check the location of these units when arriving. The toilet accommodation must NOT be used to empty chemical waste.

Food and drink outlets will be positioned around the site and open during the opening hours of the event. The bar will be open during the following times:

Friday: 6pm – 11.30pm

Saturday: 11am – 11.30pm

Sunday: 11am – 11.30pm

Monday: 11am – 5pm



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Refuse bins will be located around the site, but all exhibitors and traders are required to provide a suitable collection facility for their own rubbish, which can be disposed off at the end of each day in the site skip facility. No accumulation of refuse should be allowed other than in the facilities provided. Anyone having difficulty with refuse disposal during the event should contact Event Control to arrange to have the rubbish removed.

Fire Safety; People attending the event are encouraged to use diesel generators and not petrol generators. Fire points will be positioned around the site, please ensure that you are aware of the location of your nearest fire point. Traders and exhibitors will be required to provide a written fire risk assessment for their unit (a pro-forma copy is enclosed) and the necessary fire-fighting equipment.

Open fires are not permitted unless it forms part of the display. BBQs are permitted if they are contained, away from caravans and tents and raised off the ground. A fire extinguisher or bucket of water must be positioned near any BBQs used.

Tents and Temporary Structures: The site at Whitby is a cliff-top location and can become windy. All units must have the necessary storm strapping/anchorage suitable for this location.

Electricity: All electrical equipment must be PAT tested and within date. Any equipment not carrying a current PAT certificate cannot be used. PAT testing may be available through the on-site electrician.

Insurance: You will be required to produce your insurance documents when setting up. Failure to provide these documents will lead to exclusion from the site. Please make sure all your documentation is in date before arrival.

Cancellation: All cancellations must be made in writing no later than 14 days prior to the event. Refunds will be at the discretion of the organiser, but there will be no refund of any money paid, if the cancellation is not before the 14 day deadline. If the organiser has to cancel the event, for whatever reason, a full refund will be made.

Injury: The organiser or landowner will not be held responsible for any slips, trips, falls, however caused. All accidents and/or incidents resulting in any injury must be reported to the First Aid point and the event organiser (or the appointed representative). If the accident is not reported within 60 minutes, the organiser will not be held responsible and is indemnified against all claims relating thereto.

The site is an open field, on which the event will be located in accordance with a pre-determined site plan. This will entail areas, paths, walk-ways, and access roads which may become worn or disturbed during the event. All persons should be aware of the nature of the site and dress



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accordingly, including the use of appropriate footwear. If during the course of the event, anyone becomes aware of damage or other problems on the site, it should be brought to the attention of the organiser immediately.

Dogs: Dogs are allowed on-site however they must be kept on a lead and cleaned up after. Please safeguard your pets during battle times.

Noise Restrictions: All exhibitors and participants to the show must comply with the following noise restrictions every day they are on-site. No gunfire or explosions, air raid sirens, blank firing weapons, pyrotechnics etc.... During the hours of 6.30pm and 10am. No Loud noise or music between 11.30pm and 9am. Please respect and follow any request by officials or security personnel with regards to noise issues. Anyone found breaking the above restrictions may be removed from the site.

Vehicle Movement: A 5mph speed limit is applied on the Showground. There will be NO vehicle movement except emergency vehicles during the hours of 10am and 5.30pm. In exceptional circumstances vehicles needing to move during these times must contact event control to arrange an escort on foot wearing high visibility clothing to assist you. All vehicles will be assisted in to the arena by officials. All vehicles must be driven by licensed drivers and passengers seated in appropriate seats.

Exhibitors are requested to be on site between the hours of 9am and 6pm on show days. (5pm on Monday)

Car Parking: There is a dedicated support vehicle parking area on site. You are required to park any vehicle not part of your display in this area once you are set up. Your display must be cleared of support vehicles before 9am on show days. Failure to do so may result in your vehicle being towed away from the display area.

Digging Trenches: You are allowed to dig trenches for your display. Please ensure that you fill them in when you are finished. We will need to inspect them before you fill them in to make sure there are no shells/nails/rubbish/ashes in them (contact event control to organise this). Please respect this rule as the field is used for livestock throughout the year and can cause injury to animals or punctures to agricultural equipment. Failure to do so will result in trenches no longer being allowed in subsequent years.

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STALL HOLDER/MARKET TRADER ENTRY FORM

ALL entry forms must be received by 8th August 2019
Completed entry forms to be emailed to whitbysg@gmail.com
Cheques made payable to Whitby Showground Ltd
Whitby Showground, Abbey Farm, East Cliff, Whitby, YO22 4JR

Name
Address
County
Post Code
Mobile
Email

Pitches are priced per metre with a minimum of 4m x 12m depth for the weekend, please see pitch layout attached

Price per metre is £15 for the weekend if booked and paid for before 30th June after which price is £21 per metre for the weekend

Frontage (metres)	
Name	
Vehicle Reg	
Name	
Vehicle Reg	
Goods on Sale	
Do you require additional plastic camping?	

Total Payment	
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Signed
Print Name
Date

Office Use Only

Pitch Number:

Payment Rec:

Passes Sent:

Catering Strictly By
Arrangement Only

Email: whitbysg@gmail.com

by signing this entry form you indicate that you are covered by public liability insurance, you will abide by the no vehicle movement policy during public opening times and abide by the site rules at all times.

please ensure you send a copy of your valid public liability insurance with this form.

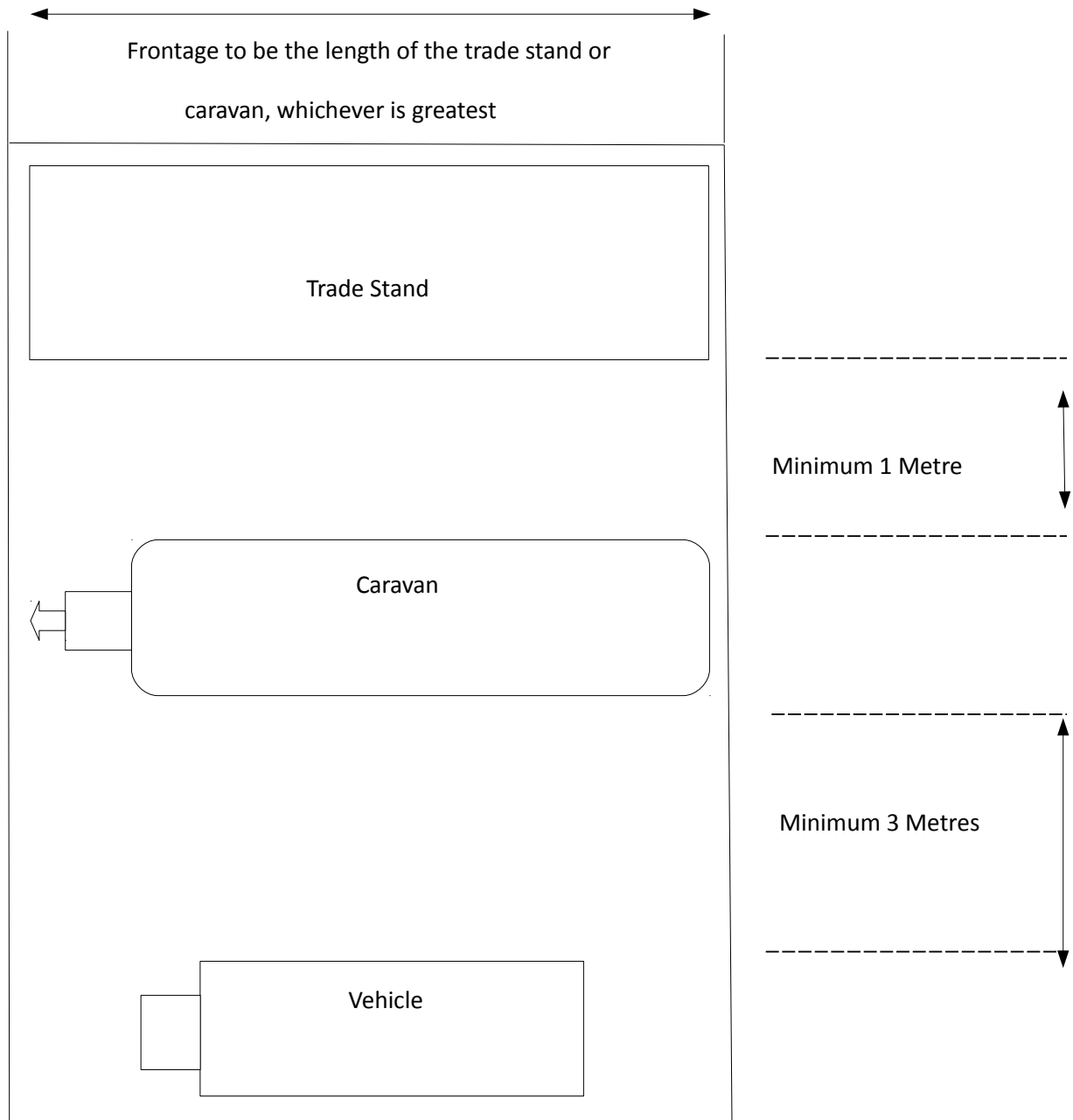
BACS Payments: Whitby Showground
Sort Code: 05 09 79
Account Number: 27970053
Please use name as reference on all payments

Important Notice: DOGS AND OTHER PETS

This event involves battle re-enactments, which will include loud noises, bangs and explosions. Please do not bring any pets or other animals on to the site if they are likely to be in any way affected by these activities.

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Notes:

Measure the length of the caravan from the back of the body of the van to the front of the draw bar.

The front of the trade stand must not project beyond the pitch line.

All caravans in any row must be positioned parallel to the front line of the trade stand and must be facing in the same direction as other caravans in the line.

The number of vehicles allowed is determined by the length of the trade stand/caravan.

Vehicles must be parked parallel to and adjacent to the back line of the pitch. A minimum of 1 metre to be left at the front of the vehicle